

## Issue 72 July 2022

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SOLAS President  
Lynne Alexander

Dear Members

This will be my last report as President as Natalie Cooke will be taking over at the Edinburgh AGM in November later this year. I'm very much looking forward to the AGM dinner and having a catch up with everyone face-to-face instead of Zoom, Teams, GoToMeeting.... etc. It will be odd seeing some of you without a frame around your face!

It has been a tough 2 years for SOLAS, as it has been for others too, but hopefully we're past the worst of it and ready to move forward.

The results of recent exams are very promising, and I hope that Natalie's first task as President will be to welcome many new members!

As always, many thanks to the lecturers, the Education Board and of course the students for all their hard work in completing the remotely provided course. Classes will be remote again this year, with exams in classroom conditions where possible, enabling us to continue to deliver to a wider geographical reach.

I would also like to thank Natalie for her support over the last 6 months as I almost gave up being President due to ill health. The support from Natalie and others on General

Council was invaluable and they encouraged me to see my term through and that's why I can happily say that I leave you in good hands.

SOLAS is only as good as its members who give their time and participate at either branch or national level. I hope to see our newer members take on roles and bring new and exciting ideas to the table, whether in their local branches or at General Council.

Finally, but certainly not least, I'm sure everyone will join me in thanking Dorothy for her many years of service as our Administrator. Dorothy will be winding down from the role by the time you read this, though she has kindly agreed to stay on as administrator for the Education Board for a while longer and I'm sure we will still see her at future events.

As I write, Dorothy is passing as much of her knowledge as she can to David Alexander, our new Administrator, in preparation for him fully taking over the role at the end of July. Good luck filling those dainty little shoes, David!

Take care and hug often  
(Where appropriate of course!)

Kind regards  
Lynne Alexander



Administrator  
Dorothy Nicholson

Dear Members

Well, it is that time of year again, when the days are longer and with any luck the sun shines. At least this year there is more hope of getting away from it all and relaxing on a beach with an ice-cold drink, or in my case putting your walking shoes on and taking a raincoat as I headed off to Yorkshire. I have to say it was just great being away and not having to bother about the phone or emails. The only downside was both my husband and I tested positive for Covid on our return. At least it was after the break and not before. We must always be thankful for small mercies.

By the time this newsletter is published I will only have a couple of weeks left in the post of Administrator. It has been over 12 years since I took up the position and the job has changed quite a bit since the early days. I now get through a lot less stationery than I did back then. No printing out seminar flyers and posting them, nor do I now have to post out the newsletter as everything is done online. There have been a few challenges along the way but in the main I think things now run more smoothly. I certainly will not miss my inbox being swamped during November and December with CPD forms. It will make my Christmas shopping a bit easier as I will have more time on my hands. I would like to thank everyone who has sent me messages wishing me well for the future. It is most kind of you and I really do appreciate them all. I wish David Alexander my successor all the best and I am sure he will carry on improving things.

I will not say goodbye as I hope to see you again.

Kind regards

*Dorothy*



**SOLAS EVENING COURSE  
SESSION 2022/23 ENROLMENT FORM**

**PLEASE COMPLETE IN BLOCK CAPITALS**

<b>NAME:</b>	
<b>EMPLOYER NAME &amp; ADDRESS:</b> Work Email: Telephone No:	
<b>Personal Email :</b>	
<b>Personal Telephone No. &amp; Home Address for postal purposes</b>	

**Please indicate the area you wish to attend classes. Please note that all classes will be delivered by webinar for 2022/2023**

<b>Module</b>	<b>Cost</b>	<b>Area</b>
<b>Cashroom accounting</b> (classes start w/c 29 <sup>th</sup> August 2022)	£400	Aberdeen/Dundee/Edinburgh/Glasgow Inverness
<b>Executries</b> (classes start w/c 14 <sup>th</sup> November 2022)	£400	Aberdeen/Dundee/Edinburgh/Glasgow Inverness
<b>Feeing</b> (classes start w/c 6 <sup>th</sup> March 2023)	£200	Aberdeen/Dundee/Edinburgh/Glasgow Inverness
<b>Cost if enrolling for all three modules and paid at start of course</b>	£850	Aberdeen/Dundee/Edinburgh/Glasgow Inverness
<b>TOTAL FEE PAYABLE</b>	£	

Cheques must be made payable to **SOLAS Education Fund**

Signature.....

Date.....

Please send completed form and cheque to:

Dorothy Nicholson  
SOLAS Education Administrator  
17 Raith Gardens  
Kirkcaldy  
KY2 5NJ

**Deadline dates for enrolment are as follows:**

**Cashroom Accounting 29/7/22, Executries 14/10/22, Feeing 3/2/23** Please note that if you withdraw from the course before the session commences, a refund of fees will only be given if written notification has been received 7 days prior to date of first class. **GDPR, Data Protection Act 2018. For information about how we use your personal data see our [privacy policy at www.solas.org.uk](http://www.solas.org.uk)**



## Terms and Conditions

### Respect and Integrity

Given that students are working toward a professional qualification and may be representing their firm, it is expected that students behave in a respectful and considerate manner toward their lecturer and fellow students.

### Attendance

If classes are missed, then it is the student's responsibility to catch up in their own time. It would not normally be expected that students miss three classes consecutively. In the event that they do, consideration will require to be given to whether the student can continue to attend classes.

### Funding

If an employer is funding the course, then all correspondence will be sent to the Firm's address.

Please note: If a course is funded by an employer; The Lecturer, Area Organiser or Education Board reserve the right to inform the employer if the Terms and Conditions are not adhered to.

The Lecturer reserves the right to remove disruptive students from the course if they fail to meet the expected standards. If a lecturer removes a student from a class for any reason, they will advise the Education Board of this.

If students are experiencing issues which cannot be resolved by their lecturer, they should contact their Area Organiser.

I consent to the Society of Law Accountants in Scotland using my contact details for the purpose of my SOLAS module application in accordance with the Society of Law Accountants in Scotland Privacy Policy. (Please tick box)

I confirm that I have read and agree to the Terms and Conditions. (Please tick box)

## Annual Dinner Booking Form



### **SOLAS Edinburgh Branch Annual Dinner & AGM**

**On Friday 4<sup>th</sup> & Saturday 5<sup>th</sup> November 2022**

Holiday Inn Express, 123 Corstorphine Road, Corstorphine, Edinburgh,  
EH12 6UA

Dinner & Dance: Friday 4<sup>th</sup> November 2022  
7.00pm for 7.30pm until 12.00pm

Annual General Meeting: Saturday 5<sup>th</sup> November 2022 - 10.00am

- Dinner only: £28 per person
- Single Occupancy, Dinner, Bed & Breakfast: £138 per person
- Twin Occupancy, Dinner, Bed & Breakfast: £176 per couple  
(£88 per person sharing)
- Double Occupancy, Dinner, Bed & Breakfast: £176 per couple  
(£88 per person sharing)

SOLAS members are more than welcome to bring a guest along to the event.

I do / do not require accommodation:

Please indicate: Single / Twin / Double Occupancy

Members Name.....

Guest's Name.....

Members Branch.....Telephone No.....

Email.....



### **Menu Choice**

Please indicate your choice from each course:  
(Please put person's name beside each choice)

#### **STARTERS**

- Tomato & Roasted Red Pepper Soup with Basil Oil (v)
- Scottish Smoked Salmon, Brown Bread and Butter, Shallots, Lemon, and Salad Garnish
- Pate, Ale Chutney and Orkney Oatcakes

#### **MAIN COURSES**

- Grilled Fillet of Salmon, New Potatoes, Seasonal Veg, and White Wine Sauce
- Chicken Stuffed with Haggis, Wrapped in Bacon, Skirlie Mash, Buttered Vegetables with a Whisky or Wholegrain Mustard Sauce
- Asparagus & Green Pea Risotto with Rocket & Parmesan (v)

#### **DESSERTS**

- Apple and Raspberry Crumble with Beechdean Vanilla Ice Cream
- Triple Chocolate Fudge Cake with Chocolate Sauce and Chantilly Cream
- Sticky Toffee Pudding with Vanilla Ice Cream
  
- Tea, Coffee, and Shortbread

*(\*\*Please inform of any Special Dietary Requirements\*\*)*

#### **DRINKS**

Please indicate one choice per person for drinks during dinner:  
(Please put person's name beside each choice)

- Prosecco / White Wine / Red wine / Rose Wine / Beer / Soft drink



## **Payment Method**

### **Bank Transfer**

Society of Law Accountants in Scotland  
RBS Sort Code: 83-52-00, Account No: 10071018

### **Cheque**

Cheque for the full amount payable to SOLAS

### **Contact**

Gillian Gray, General Treasurer, SOLAS  
21 Sarah Drive, Larkhall, ML9 1FG  
Telephone 07875628424 with any queries

**Please reply as soon as possible the  
Deadline is no later than 1 October 2022**

**[Send completed forms to treasurer@solas.org.uk](mailto:treasurer@solas.org.uk)**



## Directions on how to get to The Holiday Inn

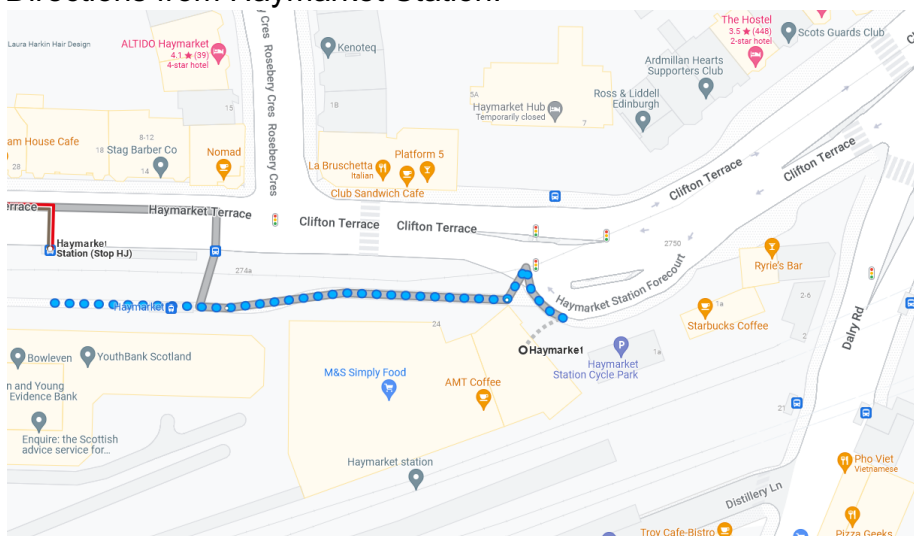
Best way to travel round Edinburgh is by Bus or tram (note: the tram doesn't go to the Holiday inn).

For this event a single fare is all that is required (£ 1.80) and you can pay by using a contactless card, apple pay or google pay or by providing the exact change.

If you are visiting other areas in Edinburgh a Lothian Buses Day ticket provides unlimited travel on all buses and trams (up till midnight) and costs £4.

You can also download an app to your mobile called "Transport for Edinburgh" which can provide you with real time information on all bus schedules along with maps and travel directions.

### Directions from Haymarket Station:



Exit Haymarket station and turn left onto Clifton Terrace and turn left.

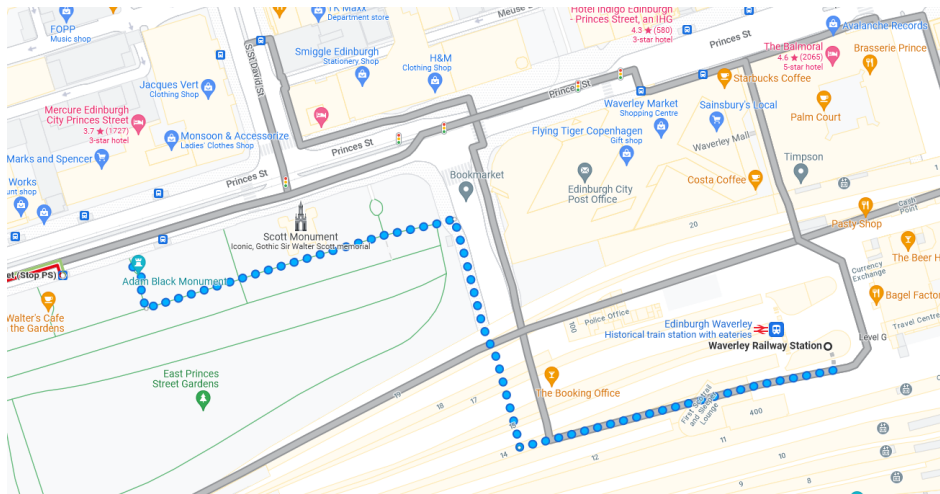
Walk to Haymarket Station (Stop HJ)

Bus numbers 26 and 31 both take you to the Holiday Inn and these run every 4 minutes.

Stay on the bus for 10 stops (approx. 9 minutes) and get off at the stop for Edinburgh Zoo

You will see the holiday Inn on the opposite side of the road.

### Directions from Waverley Station:



Exit Waverley station heading for Princes Street/Scott Monument.  
Walk past Scott monument on Princes Street until you reach the bus stop (Stop PS)  
Bus numbers 12 and 26 both take you to the Holiday Inn and these run every 9 minutes.  
Stay on the bus for 14 stops (approx. 14 minutes) and get off at the stop for Edinburgh Zoo  
You will see the holiday Inn on the opposite side of the road.



## Branch Reports

### **Aberdeen**

We held our AGM on 25<sup>th</sup> May 2022 by GoToMeeting, the numbers were very disappointing with only 6 members joining, all of which were Aberdeen Branch committee members. In view of the abysmal turnout please contact me with any suggestions as what we can do to encourage more members to join in. I know geography plays a big part in our branch but with CPD and meetings still being done by webinar I would have thought more people could participate.

Dundee branch still very kindly continue to provide our CPD meetings but next session we hope to be able to join in any branch CPD meetings. If anyone has any suggestions for topics or speakers that could provide a talk, please let me know.

We need 2 new committee members. This is not an onerous task with only about 4 meetings a year which are being held by GoToMeeting. Anyone interested please contact me

Your branch is here to work for you, please help by supporting us

Aberdeen Branch Secretary  
The Society of Law Accountants in Scotland

Tel: 07786804273

E: [Aberdeenbranch@solas.org.uk](mailto:Aberdeenbranch@solas.org.uk)



## Branch Reports Continued

### **Dundee**

Dundee Branch held its AGM on Saturday 21st May via GoToMeeting. Attendance was, again, disappointingly poor with 11 attendees out of the 120 we have on our membership roster. The Committee was pleased, however, to see two new faces in attendance this year.

The date of next year's Branch AGM has been pencilled in for 19 May and we are planning a fun night out with dinner, drinks, and entertainment. Please add this to your diary now because we really hope to see you there!

A note of this year's remaining Branch sponsored CPD:-

Lucy Crow from Henderson Loggie will be speaking on 28 June at 6:00 on "Tax planning for families covering the lifecycle including divorce".

Andrew Miller from Estate Research will be speaking about "Genealogy & Estate administration in Scotland" at 6:00 on 26 October.

As always, we would love to see some new faces on our committee. Our meetings are currently held online four Saturday mornings a year with email contact as required. Please let me know if you are interested in joining.

Have a good summer everyone.

Kind regards.

Nikki Scott,  
President and Secretary of Dundee Branch



## Branch Reports Continued

### Edinburgh

The Edinburgh Branch has continued with online seminars since the last newsletter. Due to difficulties arranging speakers at the end of 2021, our seminars for this year have all been held in 2022. We have continued to gather online, moving to the Microsoft Teams platform. The seminars have continued to be popular with members and have been well attended by Edinburgh members, SOLAS members from other branches and guests.

Most recently, we had a catch-up seminar in June from Karen Wooton; Melissa Strachan and Sharon Murray from Gillespie Macandrew. The topic of the seminar was **Where family law meets private client** and they set up a 'case study' with a lifecycle of relationships, following a fictional character at various stages of her life (i.e. cohabitation, having a child, marriage/civil partnerships, death) to explore the topic which members found of interest both professionally and personally.

The May Seminar was led by Alison Pryde of Anderson Strathern who gave a talk entitled **Update on Income Tax, Capital Gains Tax and Inheritance Tax** which was a very useful summary and reminder for those who attended.

Although, we had hoped to hold this year's AGM in April face to face only 14 members were able to do so, so we decided to hold it online again which meant we did not have a meal afterwards but we did have a seminar after the AGM by Paul McRobb from LawWare/Your Cashier on **Software Compliance in the Cashroom** which was very helpful and entertaining.

The March Seminar was a return visit from Sarah Jane Macdonald and Kirsten Holmes from Gillespie Macandrew who covered that quirk (minefield?) of Scottish Law, **Legal Rights**, very comprehensively for us.

In February, Sarah Lonie from Anderson Strathern spoke on Cross Border Executries highlighting concerns of domicile and other issues which need to be considered when dealing with clients who have assets in different countries.

January's seminar was another catch up from 2021, and a return visit from Austen Burns and Katie Brown of Gillespie McAndrew who explained **Trusts & Trustees Duties** clearly and practically.

As ever, if there is any subject you want us to cover in an evening seminar, then please drop me an email and we will do everything we can to accommodate this.

There is a lot for the committee and members to look forward to for the rest of 2022 – as well as hoping to hold the New Student Reception and Graduation Ceremony later this year



## Branch Reports Continued

Edinburgh will also host the National AGM! Information about the AGM is included in the newsletter! so please look out for reminders and update on the website, SOLAS facebook page as well as via email and my linked-in posts.

The committee was delighted to welcome some new members who joined us this year - Jim McIntosh and Paul McRobb. If anyone else is considering joining the committee, we would be pleased to invite you to a short meeting after our next seminar so you can see what is involved.

The Edinburgh Committee joins me in thanking Dorothy Nicholson for her work as National Administrator of SOLAS over the last few years and wishing her well in retirement from this role.

Tracey O'Brien  
Edinburgh Branch Secretary



## Branch Reports Continued



### **SOLAS Glasgow Branch**

#### **Committee News**



Glasgow Branch would like to inform members that our President Gillian Gray is due a baby boy on 12<sup>th</sup> June 2022. Congratulations Gillian, we wish you all the very best! Gillian has decided that she will continue her role as President, whilst on maternity leave, and participate in as many events as possible with full support of the committee.

Glasgow Branch also has two new committee members. Please welcome Euan McKechnie of Jackson Boyd Solicitors and Karen Whitelaw of Digby Brown Solicitors.



It's fantastic to have two new members on board and we're sure that both will have plenty to bring to the committee.





## Branch Reports Continued

### **Branch CPD News**

Glasgow Branch held its 64<sup>th</sup> AGM Online on Tuesday 19<sup>th</sup> April 2022. The member turnout was fantastic with 57 members in attendance!

CPD events continue to be held online, at members request. Again, the turnout for these has also been fantastic with 80+ members in attendance.

It is brilliant to see so many of our members online.

The committee has been in discussions and CDP will not be returning to the RFPG, as we feel that the venue is no longer fit for purpose.

Therefore, our only 'in person event' will be this year's Student Graduation which will take place on Tuesday 25<sup>th</sup> October 2022. The venue and event is currently being organised however please 'save the date.'

It has been decided at General Council that ALL Branch CPD events will be merged. Therefore, next year's CPD Events will be held online and open to members of all branches.

SOLAS will be looking to introduce MS Teams to accommodate this to all members.

Glasgow Branch will continue to confirm the CPD dates and speakers by email to all Glasgow Branch Members when the syllabus is finalised.

Please ensure your contact details are up to date to keep informed of all Branch News and Updates.

Please contact [GlasgowBranch@solas.org.uk](mailto:GlasgowBranch@solas.org.uk) to inform us of any changes.



## Branch Reports Continued



### Glasgow Branch SOLAS Student Graduation



“Save the Date”

Tuesday 25<sup>th</sup> October 2022

All Members welcome. Come and celebrate the success of our New Members. This is a great event to network with a free glass of bubbly and buffet provided.

Details to be confirmed in due course by email to all Glasgow Branch Members.

### Other Upcoming Events

The September Private Client National Seminar is being held at Dewars in Perth this year. We would love to see many of our Glasgow Branch Members in attendance.

Also, Edinburgh Branch are hosting this year's Annual Dinner and AGM in November at the Holiday Inn. Again, it would lovely to see many of our Glasgow Branch Members in attendance.

Please look out for the flyer for both events and book your place.

### BIG Thank You

Glasgow Branch would like to take this opportunity to thank Administrator Dorothy Nicholson for all her hard work and commitment throughout the years. Dorothy has been a great assistance to the Branch and her dedication to SOLAS has been much appreciated. Glasgow Branch wish you all the very best for the future Dorothy and hopefully we will see you at future SOLAS events for a catch up.

### We Want You

If you would you like to join the Glasgow Branch Committee please contact us at [GlasgowBranch@solas.org.uk](mailto:GlasgowBranch@solas.org.uk)



## Requirements for CPD

### **STRUCTURED CPD – 5 Hours**

The participation in training or study of subjects, allowable for all **STRUCTURED CPD** hours, must be for the purpose of directly enhancing the professional, technical skills of the member of SOLAS as provided for within the following conditions:-

- (a) The training or study must be relevant to the core subjects studied to gain membership of SOLAS
- (b) Or the training or study must be relevant to a professional duty considered by SOLAS General Council to be appropriate for performance by a member of SOLAS within a Legal Office, e.g. Practice Management, Office Management, Financial Accountancy, Health and Safety; this provision to be limited to a total of 2 CPD hours in any CPD year.
- (c) The following are examples of duties, which are considered by SOLAS General Council **NOT** to be allowable for CPD under provision (b) above – Estate Agency, Conveyancing.
- (d) The following will **NOT** be allowed for STRUCTURED, or for UNSTRUCTURED CPD hours – participation in training or study for the purpose of enhancing the physical wellbeing and/or personal skills of the member of SOLAS, e.g. memory enhancement, whitewater rafting, abseiling, team-building, i.e. the activity does **NOT** bear a direct relationship to the technical skills required to carry out the professional duties of the member of SOLAS.



## **UNSTRUCTURED CPD – 5 Hours**

This consists of reading, either from textbooks, update on Law Society Accounts Rules, PAYE Guidelines, Money Laundering and financial related matters etc. Lecturers at SOLAS classes may claim unstructured hours only, for preparation of these lectures.

Branch committee meetings, General Council meetings, or attendance at Branch or National AGM do not count towards CPD.

Combinations of structured and unstructured hours are acceptable only when the full amount of structured time has been completed, e.g. if 7 hours of structured are met two hours may count towards unstructured total but not vice versa.

If any member is unsure regarding the status of CPD they should contact the Administrator who will advise.



## The Society of Law Accountants in Scotland

Please return to; -  
The Administrator,  
David Alexander  
8 Dawson Avenue  
Alloa, FK10 2UQ  
[administrator@solas.org.uk](mailto:administrator@solas.org.uk)

**All Forms must be returned by 30<sup>th</sup> November 2022**  
**Please Note - No reminder will be issued as it is your responsibility to return your form and pay subs by 30th November 2022**

CPD Year 01.11.2021 to 31.10.2022

**Member's name: ..... SOLAS Number...S0..... (Must be included)**

**Firm's Name**  
.....

**Branch: - .....**

**Please mark type of membership and also payment method**

Membership: Full / Associate  Cheque £40 attached  or BACS Payment

### PERSONAL RECORD OF CPD UNDERTAKEN

**A) STRUCTURED – Must be related to SOLAS Exam Subjects i.e: Cashroom, Executry Administration, Trust Accounting, Taxation, Feeing & Investment**

Conferences, Seminars (SOLAS National and Branch, Law Society, In-house, etc), Workshops, Further Education Personal Training etc.

				CPD
Date	Activity	Organiser	Contact Address	Hours



Payment Method:

**Bank Transfer**

RBS, Sort Code: 83-52-00, Account No: 10071018  
Society of Law Accountants in Scotland  
Quoting your membership number as a reference

**Cheque**

**Cheque payable to SOLAS**

**Post to:** David Alexander, SOLAS Administrator,  
8 Dawson Avenue, Alloa, FK10 2UQ

**If paying by cheque, please enclose with completed CPD form.**

**If paying by BACS please email form to both**

General Treasurer: [treasurer@solas.org.uk](mailto:treasurer@solas.org.uk)

Administrator: [administrator@solas.org.uk](mailto:administrator@solas.org.uk) advising payment has been made.

**Please do not send in post. Please make payment at time CPD form is submitted.**

If paying multiple memberships in single BACS or Cheque payment, all membership numbers and names must be advised on remittance slip.

**Name**

**SOLAS membership number**



## SOLAS Office Bearers

Lynne Alexander, President  
MHA Henderson Logie  
Dundee

Natalie Cooke, Vice-President  
The Law Society of Scotland

Lindsay Murray, General Secretary  
Brodiess LLP  
Edinburgh

Gillian Gray, General Treasurer  
The Law Society of Scotland

### General Council Members

#### Aberdeen

Blair Chalmers, Andersonbain  
Joyce Forbes, The Law Practice  
Jenny Hiscox, Andersonbain

#### Dundee

Heather Davidson, Rollos Law LLP  
Nikki Scott, Blackadders

#### Edinburgh

Gillian Forsyth, Murray Beith Murray  
Paul McRobb, Your Cashier

#### Glasgow

Carrie McQueen  
Noreen Hope, Milne Craig  
David Hamilton, Hamilton Mullan

### Branch Secretaries

#### Aberdeen

Joyce Forbes, The Law Practice,  
Dundee

[AberdeenBranch@solas.org.uk](mailto:AberdeenBranch@solas.org.uk)

Nikki Scott, Blackadders,  
Edinburgh

[DundeeBranch@solas.org.uk](mailto:DundeeBranch@solas.org.uk)

Tracey O'Brien, Anderson Strathern,  
Glasgow

[EdinburghBranch@solas.org.uk](mailto:EdinburghBranch@solas.org.uk)

Kirsteen Conway, McClure Solicitors,

[GlasgowBranch@solas.org.uk](mailto:GlasgowBranch@solas.org.uk)


### Solas Administrator

David Alexander  
8 Dawson Avenue, Alloa, FK10 2UQ  
Tel: 07927 280534

[administrator@solas.org.uk](mailto:administrator@solas.org.uk)

[www.solas.org.uk](http://www.solas.org.uk)

 The Society of Law Accountants in Scotland

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